



Human Resources

Davie County Government

123 South Main | Mocksville, NC 27028 | 336.753.6015

Davie County Consolidated Health & Human Services Agency

WIC Nutrition Program Director I

(Physician, Nutritionist, Dietitian, Registered Nurse, Physician's Assistant or Medically Trained Health Official)

Description of work: The Nutrition Program Director II position is responsible for the administrative and supervisory work of a multifaceted nutrition program within the local health department. The position is responsible for ensuring program quality and participating in health department nutrition programs, including the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), Diabetes Self-Management Program, and medical nutrition therapy services. The position will supervise a staff of at least one nutritionist and two processing assistants. Work at this level recognizes participation in agency planning, budget, and service delivery functions. It also accepts responsibility for and involvement in administrative and personnel functions, problem-solving policy development and modification, and training. The Nutrition Program Director II complies with and executes all policies and procedures of the WIC Program, working with people internal and external to the agency and unit with courtesy, tact, and sensitivity; is responsible for managing the local WIC Program and providing clinical nutrition services. Regular, predictable, full attendance is an essential function of the job.

Education and Experience: Graduation from a four-year college or university with a bachelor's degree in foods and nutrition, public health nutrition, or dietetics, and 3 years of program administration or supervisory experience plus the ADA Commission on Dietetic Registration, eligibility; or master's in public health nutrition or nutrition and two years of program administration or supervisory experience plus the ADA Commission on Dietetic Registration eligibility; or an equivalent combination of education and experience. Or can qualify as a Competent Professional Authority which includes: Is a physician or nutritionist (Master's or Bachelor's degree in Nutritional Sciences, Community Nutrition, Clinical Nutrition, Dietetics, Public Health Nutrition or Home Economics with emphasis in Nutrition), dietitian, registered nurse, physician's assistant certified by the National Committee on Certification of Physician's Assistants or certified by the State medical certifying authority, or a State or local medically trained health official. Has successfully completed a competency-based training program on performing the duties of a CPA. Have literacy and language skills appropriate to address the needs of diverse participants.

License or Certification Required by Statute or Regulation: Candidates should provide documentation from their respective university or college certifying Commission eligibility and/or indicating completion of an ADA approved dietetic internship. If Commission registered, candidates may provide registration number. Satisfactory completion of an ADA approved dietetic internship not receiving college credit can be treated as one full year of experience. Additionally, completion of the North Carolina Breastfeeding Peer Counselor Training (training provided). Unencumbered NC driver's license.

Salary: \$41,201 Grade 69

Emergency Shelter Operations: The individual in this position has responsibilities for staffing and assisting when public health or emergency shelter plans are implemented.

Apply online at www.DavieCountyNC.Gov under Employment

DavieCountyNC.gov  

Davie County is an Equal Opportunity Employer.

Our Equal Employment Opportunity Plan is located at DavieCountyNC.gov under Human Resources.

